

# DEBBIE'S DANCE STUDIO Decatur 2016-2017

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade in school: \_\_\_\_\_  
 2<sup>nd</sup> child: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade in school: \_\_\_\_\_  
 3<sup>rd</sup> child: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade in school: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Parent/ Guardian: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Mother's Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Father's Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 In Case of Emergency: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 (We will make every effort to contact the parent first)  
 Physician's Name & Number: \_\_\_\_\_ Child Cell: \_\_\_\_\_  
 Medical Information (please list any allergies, injuries, asthma, etc): \_\_\_\_\_  
 How did you hear about DDS: \_\_\_\_\_ Previous dance training— Where: \_\_\_\_\_ # of years: \_\_\_\_\_  
 Did You dance at Debbie's as a child? Yes \_\_\_ No \_\_\_

**PLEASE READ & SIGN LIABILITY RELEASE BELOW**

DEBBIE'S DANCE STUDIO DOES NOT CARRY MEDICAL INSURANCE FOR ITS STUDENTS. IT IS REQUIRED THAT ALL DANCE STUDENTS ARE COVERED BY THEIR OWN FAMILY INSURANCE POLICIES. IF ANY INJURY OCCURS, IT IS UNDERSTOOD, THE STUDENT'S OWN FAMILY IS YOUR ONLY SOURCE OF REIMBURSEMENT.

I recognize and acknowledge that there are certain risks of physical injury to participants in classes including, but not limited to ballet, tap, lyrical, hip hop and tumbling, and I agree to assume full risk of injuries, damages, or loss regardless of severity which I or my minor child may sustain as a result of participating in any activity associated with this program.

I further agree to indemnify, hold harmless, and defend Debbie's Dance Studio Inc. and it's officers, heirs, owners, agents, employees, instructors, drivers, and assistants from my claims resulting from injuries including death, damages, and losses sustained by me or my minor child that arises out of, or in connection with, or in any way associated with classes or activities of this program.

Name of Insurance Company & Policy Holder: \_\_\_\_\_

Student Name(s)	Parent/Guardian Signature	Date
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**Please read and INITIAL below indicating that you understand and agree to the following:**

- \_\_\_\_\_ I have received a copy of Debbie's Dance Studio's information and policies. I have read and fully understand the above waiver and release all claims. Legal action will be taken for any account 60 days past due. The client will pay all legal and collection fees.
- \_\_\_\_\_ Debbie's Dance Studio is permitted to take photographs of students for use in brochures, posters, websites, or any other promotional advertising created by DDS.
- \_\_\_\_\_ DDS prohibits children waiting for rides downstairs at the door. I realize that **my child MUST be picked up from the 2<sup>nd</sup> floor.**
- \_\_\_\_\_ The cost of lessons is **based on a 10 month term.** Payment can either be made for the year in full, or divided into 10 equal payments from the last week in August through mid-May. The payment schedule is on the information & policies page. I understand that tuition must be PAID IN FULL by May 8<sup>th</sup> in order for my child to participate in the annual recital.
- \_\_\_\_\_ The 2017 recital is May 26<sup>th</sup> 27<sup>th</sup> & 28<sup>th</sup>.
- \_\_\_\_\_ DDS does enforce a dress code. To "look like a dancer" encourages one to conduct oneself like a dancer. Students not dressed accordingly **will not be permitted to take class.**

**STUDIO USE ONLY:**

CLASS: _____	DAY: _____	TIME: _____
CLASS: _____	DAY: _____	TIME: _____
CLASS: _____	DAY: _____	TIME: _____
CLASS: _____	DAY: _____	TIME: _____

Registration fee: \$30.00    Tuition: \_\_\_\_\_    Payment total: \_\_\_\_\_    CK# \_\_\_\_\_    Date: \_\_\_\_\_

1<sup>st</sup> Class \_\_\_\_\_

Tuition \_\_\_\_\_

**Debbie's Dance Studio Information and Policies 2016-2017**Decatur Fall classes begin on Monday, August 29<sup>th</sup>**Registration Fee:**

There is a one-time non-refundable registration fee of \$30 per family. You are obligated to a minimum of two months of dance classes. Once your child has been reserved a position in their given class or classes, you may not drop out for a month or two and expect that position to be held for your child. If a child drops out for any given length of time, you will be charged for the months missed plus a \$30.00 re-registration fee.

**To Withdrawal from class a parent must:**

1. Inform the studio office or Debbie in person
2. Sign and complete a withdrawal form.

This must be done within the first 7 days of the months notice. This will give us a chance to fill your child's spot. Not showing up for classes does not constitute a withdrawal. Minimum enrollment time is two months.

**Tuition ACH:** Students may use our ACH program or pay yearly. Sign up to have your checking account charged automatically each term or semester. You must fill out the pre-authorized charge form along with a voided check for us to begin. All returned checks or debits will be charged a \$30.00 fee plus late fees. **No Billing statements will be sent as reminders for tuition.**

Tuition payments are divided into 10 terms. Payments are due on the dates below.

2016	Registra tion day	14-Sep	12-Oct	16-Nov	14-Dec
2017	12-Jan	15-Feb	15-Mar	12-Apr	8-May

**Discounts:** (DDS Dance All You Want program)

- \$200 unlimited # of classes per student (excludes Performing Company)
- \$235 unlimited # of classes per family 2 students (excludes combos & Performing Company)
- \$250 unlimited 3of classes per family 3 or more students ( Excludes Combos and Performance Team)
- Boys - 10%off or \$65 unlimited (excludes combos)
- Sibling discount - 5% off (excludes combos such as preballet, Bta or Btj & Performing Company)
- Annual Discount-8% off when the year is paid in full. (Expires September 15)

**Studio Closings:** Holiday closings will generally follow the school schedules. Holiday dates will be posted and notes will be given to your children prior to holidays. We do not close for teacher workshops. We will have class on most Mondays that school is closed. **Holiday closings scheduled to date are:** Labor Day - September 5<sup>th</sup>, Halloween - October 31<sup>st</sup>, Thanksgiving - November 23-26<sup>th</sup>, Christmas break - December 22 - January 6<sup>th</sup>.

**Inclement Weather:** If Decatur Public Schools are closed due to weather, dance class will be cancelled. Call and listen to the voice mail message if in question and also check the website or facebook page. No tuition credit for cancellations due to weather.

**Class Observation:** Parents are welcome to watch their child's class through the observation windows. You may only sit in the small rooms on **October 10-14<sup>th</sup>, December 5-9<sup>th</sup>, February 6-10<sup>th</sup>, April 10-14<sup>th</sup>,**

**PLEASE** do not allow siblings to run up and down the hallway. We must be considerate of the other tenants.  
**No food in the office or hallway.**

**Dress Code:**

**Tiny Tots /CRM:** Light blue leotard, white or light pink tights, split sole Revolution ballet shoes and hair pulled back

**Pre-Ballet:** Light pink leotard, white or light pink tights, split sole Revolution ballet shoes, tan tap shoes with a buckle and hair pulled back

**BTA BTJ combos:** Lavender (no purple please) leotard, white or light pink tights, the same shoes as pre-ballet class and hair pulled back

**Hip Hop:** Loose fitting clothing that is easy move in. Absolutely no jeans! New sequin hip hop shoes.

**Ballet & Lyrical:** leotard, white or light pink tights, split sole Leo brand ballet shoes, lyrical shoes doe lyrical, hair securely tied back when you enter the classroom

- All students need to wear white or pink tights and a leotard to class. A sports bra and a t-shirt are not acceptable. Dance pants for jazz and skirts for ballet are permitted. No JEWELRY Students who are not in proper attire will be given something to wear from an extra clothing box. If a student refuses to wear proper attire from the box, the student will forfeit their class.
- NEW: No shredded tights.

- All ballet shoes must be split sole with no ties! ALL DANCE SHOES MUST BE APPROVED BY THE INSTRUCTOR, NO DISCOUNT SHOES!

**NEW** - If your child forgets their tights they will be given a new pair and a charge will be added to your account.

**Recital:** The 2017 recital date is May 26, 27, & 28th with mandatory rehearsals.

\* Mandatory rehearsal for intermediate and advanced students is on Sunday, May 21.

\* Students **must** attend all rehearsals and classes the 2 weeks prior to the recital.

\* Recital costumes are \$80 per dance (for younger students in Tiny Tots, pre-ballet, BTA & BTJ) and will be due in 2 installments of \$40 each. This will include tights and headpieces.

\* Older students will pay \$80 per costume but may have a balance.

\* The first installment will be due on **October 15<sup>th</sup>** and the second due on **November 15<sup>th</sup>**. We are doing this to keep the deposit from interfering with your Christmas budget.

\* There is a \$65.00 recital production fee due February this will include **one DVD** of the recital. You will need to tell us which show you prefer.

#### **General Information:**

- All students must be picked up inside the studio. Babysitting fees will be charged for children left unattended in the building.
- Please arrive 5-10 minutes prior to your class time. This will give you time to get your child ready to enter the class room on time.
- Please inform the office staff of any changes to your address or phone number.
- If your child is going to be absent for any reason, please call the studio and leave a message for their instructor.
- Please keep your child home if they have an elevated temperature or other contagious symptoms.
- No food or drinks allowed in the dance studio. Sports bottles with lids may be kept with the student's dance bag.
- Please stop by the office to stay informed on current events. We make every effort to keep you up to date on current events. If there is last minute information needed it is usually posted on the studio door. Please look for these notices when you come in the studio to drop off or pick up your child.
- We attend two or more dance conventions in the Indianapolis, Chicago or St. Louis area each year. If your student is interested in attending these conventions please contact me as early as possible.
- Teachers must be notified in writing of any health problems, pregnancy or handicaps.
- Attendance: Good attendance is imperative for proper training. Excessive absences can hold back the entire class. We will not jeopardize our responsibilities of the rest of the class for one student. It is the student's responsibility to learn the missed material from another classmate.
- Students may not leave the premises for food, drink or any other reason without written consent. Debbie's Dance Studio or staff will not be responsible for your child if you choose to allow them to leave.
- Cell phones must be turned off when in the studio.

**Parades:** All parades ARE optional! \* Decatur Celebration Parade Saturday August 6th.

• This year we have been invited to perform in the CHICAGO CHRISTMAS PARADE November 19th.

• This is for ages (8 & up). We will be learning a tap routine and performing with many others. We will not perform in the Decatur Christmas Parade because it is on the same date.

#### **Private Lessons:**

Private and semi private lessons must be paid for in full at the time of scheduling. Cancellations not made at least 24 hours prior to lesson time may not be refunded. Private lessons are subject to instructor and room availability.

#### **Optional Recital fees & Approximate Timing:**

Recital T-shirt - at recital

Recital Program Ad - April-May

Recital tickets - April 8th at noon-all tickets are sold online

Recital Pictures - May (paid directly to photographer)

Recital DVD - will be included in your recital fee.

Recital Water bottle/gift and goodies for students - April-May 15 (Performing Company fundraiser)

Recital Flowers - April-May

All events will be posted in the hall or on our website at [www.ddsdance.com](http://www.ddsdance.com) or our facebook page

Debbie's Dance Studio~DDS